

Change Statement #3

7 August 2015

Change Introduction

Luminary Promotions realised that the complete creation of a 'wayfinding' application is not feasible, given our time constraints. Many weeks have passed since the initially planned development period began, and no progress has yet been made.

Luminary has requested the that scope of the LuminAR project to be reduced to creating two Unity plugins. The plugins would allow many of the features of the 'wayfinding' application, but would not require the group to produce the front-end of the application. Luminary would instead be responsible for producing the final 'wayfinding' application following the project's completion.

1. Rationale for Change

The mid-project review has highlighted the lack of progress thus far. Alexis has brought this to Ahmed's attention, and Ahmed is in agreement that changes must be made in order to produce a good outcome for the project.

Ahmed has requested that the group instead reports directly to Alexis. Alexis will be the new Project Owner as he is better qualified to manage development of the project.

Alexis has proposed a new scope for the project, which covers the creation of two Unity plugins: a GPS Service plugin and an Asset Bundling plugin. These plugins would handle much of the functionality of the 'wayfinding' application, but the new project scope does not cover development of the 'wayfinding' application itself.

2. Review

As time remaining is extremely constrained, the reduction of the project's scope is a welcomed change. By shifting the focus from creating a full 'wayfinding' application to, instead, create two back-end Unity plugins, the group will be able to complete the project in the remaining time.

The requirements of the plugins will be defined by Alexis, with the scope and expectations of the project to be decided before development commences. Once all parties are in agreement, development will immediately commence.

3. Change Implementation Proposal

A new version of the Project Plan needs to be created (Version 4.0). During the first week of the new plan, the requirements will be elicited from Alexis and reformatted into a standardised format. These requirements will then be prioritised by Alexis, and the priority will be agreed by the group and supervisor.

The priority of the requirements will determine the scope and expectations of the project. The higher priority requirements will be the scope of the project, with the lower priority requirements being optional (time dependant).

Once the priority of the requirements has been agreed on, a contract will be drafted and signed by all parties. This step must be completed during the second week of the new plan. The signed agreement will outline the scope and expectations of the project and will allow development to commence in week 3 of the new plan.

4. Relevant Documentation

All of the documents referenced in or otherwise relevant to this agreement is listed below. If you require a copy of any of the referenced documents, please contact the Project Leader.

Document Title	Version	Date
Project Plan (current)	Version 3.0	22/07/15
Project Plan (new)	Version 4.0	TBD

5. Change Approval/Denial

Change Approved.

6. Authorisation

By signing this change statement, I approve of the change(s) proposed. I have a complete understanding of all sections of this document and any relevant documentation. I confirm that I am in agreement with all sections above and any relevant documentation.

Title	Name	Signature	Date
Project Leader	Jason Gerbes		07/08/15
Project Owner (Current)	Ahmed Almukhtar		07/08/15
Project Owner (New)	Alexis Rabadan		07/08/15
Project Supervisor	Roopak Sinha		24/09/15